## **GUJARAT UNIVERSITY**

## H.K.Centre for Professional training Opp.Gujarat University Library,Ahemdabad-9

Applications are invited from eligible candidates in prescribed forms, for admission to the following courses conducted by H.K.Centre for Professional Training:-

Sr.No.	Courses	Duration	Minimum
			Qualification
1.	Banking/ Office Management	6 Months	Graduate
2.	English Improvement	6 Months	H.S.C.
3.	Stenography & Secretarial Pratice (English)	1 year	H.S.C.
4.	P.G.Diploma course in Export-Import	6 Months	Graduate
	Management & International finance		
5.	Certificate course in French language	3 months	H.S.C.

Admission will be granted on merit basis only. The medium of instruction will be English. For obtaining informative Brochure, Application Forms etc.,contact Centre Office on working days from 31/5/2024 onwards between 11.00 to 5.30 p.m.

Hon.Co-ordinator